

Present: Sonia Hawea (Chairperson), Don Sorrenson, Kym Park, Karen Bailey, Sandie Kirkman, Bronwyn Collett, Andrew Neas, Barbara Walters, Beverley Carney, Lynn Jones, Jo Martin, Joanne Marsland, Paul Moles, Clare Ferrick, Susan Bowden, Myree Ahpene, Pene Maddock, Adrienne Grigg, Michelle Main, Sue Fitzpatrick, Karen Mora, Bettina Hesse, Marlon Hepi, Francis Teina, Felise Naufahu, Leisha Ah Kuoi, Glenda Knox, Ray Williamson, Karen Mora, Bettina Hesse, Jane Lyle, Pauline Holland, Jan White (NASC National Reviewer), Helene Dore (National Practice Advisor), Judy Preston (Note taker)

Apologies: Mark Brown, Angela Te Whaiti, Scott Ambridge, Craig Hutchison, Anne Simpson

Welcome and Introductions

The meeting was opened with a Karakia by Sandie Kirkman

Sonia welcomed everyone, introductions were given by all. Special welcome to Glenda Knox, Leisha Ah Kuoi (Waiktemata and Auckland Adult Mental Health Team) and Jane Lyle from Support Net Tauranga.

General Meetings 2016

- 01 Sept - Wellington
- 01 December - Christchurch

DSS National Operations Meetings 2016

20 October

Updates on NASCA (Sonia)

- DSS Review of NASC & DIAS – Sapere are now working on their final report to MoH due in September. Jo Esplin is expecting to put forward 3 broad options consisting of “no change, medium change or significant change”.
- Simon Duffy Position Paper – a reminder that feedback is invited to the paper recently sent to all NASCs. Please feedback to Mark or Executive team.
- Meetings 2017 – following previous suggestion and discussion on meeting venues the location pattern has been slightly amended as follows:
 - March - Wellington
 - June - Christchurch
 - September - Auckland – conference

- Wellington - December

NASCA Conference 2017

- Date and Venue: 07-08 September 2017 – Waipuna Conference Centre Auckland
- A conference Webpage has now been established and is current. Details will be updated as planning evolves.

HOP (Sandie updated)

- Sandie referred to the exchange of letters with Jon Shapleski (on behalf of Chris Fleming) regarding information to people entering ARC and dissatisfaction with the inferred messages. NASCA challenged the message as felt it was very negative. A good response received by Chris Fleming which led to conversations with John Shapleski. Mark has confirmed a meeting date with John and all hope to move forward in building the relationship from here.

Breakout Groups

- A reminder that the combined session at the end of the day to share information and news items is a great opportunity in looking for ways the streams can work more effectively together and to gain a common approach where possible.

DSS Management Fee

- Exec will be meeting with Phil and Toni to discuss relevant issues. Feedback is welcome from all as the Exec want to be able to reflect the concerns and give practical examples of the pressures being faced by DSS NASC. A survey requesting feedback will be sent.

Financial Report (Don Sorrenson)

- Don spoke to the summary of financial reports to April 2016.
- NASCA remain in a very good financial state.
- Membership invoices will be sent early July. Prompt payment would be appreciated. A reminder that payment must be made if members wish to vote at the AGM.
- Don advised that the financial report is available on the website or feel free to contact Don with any questions regarding the report.

Presentation: NZ Health Strategy – Jill Bond, Executive Director the Office of the Director General

Sonia introduced Jill who provided an update on the New Zealand Health Strategy outlining future direction and roadmap of actions.

The [presentation](#) is available on the NASCA website and further information can be sourced:

- [New Zealand Health Strategy: Future direction](#)
- [New Zealand Health Strategy: Roadmap of actions 2016](#)

Presentation: Mangere Refugee Centre - Sarah Ward & Mel (combined session)

Marlon introduced Sarah and Mel who provided information and discussion on NASC contribution to processes for migrants and refugees arriving in New Zealand. There was good discussion.

- Suggestion to have a key contact person within each NASC area to liaise with the team at MRC.
- CALD courses — CALD refers to *culturally and linguistically diverse groups who are migrants and refugees from Asian, Middle Eastern Latin America and African backgrounds*. CALD provides training to help with transition processes and liaising with refugees. <http://www.ecald.com>
- Next NASCA meeting – it was suggested to arrange a tour through Refugee Centre to familiarise all with the Centre and contacts.

The [presentation](#) is available on the NASCA website

Presentation via Teleconference – Bernadine McKenzie & Marlon Hepi (combined session)
Maori Workplan & Service Delivery

The [presentation](#) is available on the NASCA website

Helene Dore NPA Updates on DSS National Practice Advisor Work Programme projects

- Phase 2 starting – input from NASCs is encouraged
- 2.1: Data information and analysis involves guidance and sharing reporting that is available to NASC managers and supporting consistency in data entry.
- 2.2: Reviews and Reassessments will build on work started by Carol McDonald and aims to develop a flexible approach to the cycle of reviews and reassessments that balances risk and resource most effectively.
- 2.3: Good NASC practice – will evolve over time. Define and agree on what good NASC Practice is. NASCs will have an opportunity to provide examples of good practice.
- 2.4: NASC Management – induction and support. This involves the creation of a tool kit for newly appointed Managers.
- 2.5: NASCA website membership – feedback required on what information will be most useful on the website... what information do NASCs want where, and how do NASCs want this to look?
- Other: SPA Review is in the final stages – how would NASCs like to receive training for this – what will work best and how to keep this alive and consistent. NASCs indicated that they are using the latest 2010 guide. This guide will be updated as part of the programme work.
- Any feedback regarding any of the above matters can be given to Helene and / or reference group - Mark, Sonia, Phil, David.

Eligibility E Tool

- Helene gave background as to why and how she has developed the tool and took all through the actual process noting in particular that the Tool currently has a DSS Focus and the intention is to have input from HOP and MH for shared funding and dispute areas.
- Sandie thought that NASCA should own the tool rather than MoH. Will help manage conversations from a neutral source.
- There was general agreement and consensus for NASCA to invest in this and to expand the tool to include HOP and MH.

3:00pm Combined Session and report back of discussion points within each stream

- Each group reported back on their main discussion topics. Full notes from each breakout group will be available on the website in due course.

DSS Karen Bailey

- Jan NNR – High & Complex packages and NASC processes
- Consents and changes over time
- Highlighted waiting times process
- Provider behaviours
- Socrates and Internasc process

HOP: Sandie Kirkman

- Further discussion re NPA presentation
- Victims of crime entering residential care – is there a process?
- Ops manual for HOP from NASCA perspective – could be a joint venture with HOPs steering group
- InterRAI – implications of TAS taking over – consequences – issues of client safety

MH: Kym Park

- Waitemata & Auckland DHB variations in process – individualised need
- Housing solutions for people with fire lighting arson issues / convictions – legal frameworks / disclosures with residential providers / landlords

Julia Arnold

- The Socrates contract with Julia through NASCA is coming to an end. NASCA will formerly acknowledge Julia's work with Socrates in some way. The Ministry have appointed another person to this role – to be introduced in due course.

Future Meeting Topics

- Health & Safety Reforms – there was discussion as to whether this is still a topic of interest. If so, we need to know priorities and questions for discussion ie Clients presenting risk to staff, how the NASC support staff wellbeing. Dual responsibility between provider and NASC. Feedback is

sought for comment for this to be an Agenda item for the next meeting.

- MoH – Enable Equipment Services – policies and contracting. This topic follows on from the Christchurch meeting where presenter did not have the answers to several questions posed.

Next General Meeting including AGM

- 01 September – Wellington Airport Conference Centre
- Meeting Ended: 3:30pm
- Sonia closed the meeting with karakia