

Notice of NASCA AGM and Nominations for Executive Members 2014

1. Notice of 2014 AGM of NASCA

The 2014 Annual General Meeting of NASCA will be held in conjunction with the September NASCA General Meeting.

Date: 04 September 2014
Time: 1:15 pm
Venue: West Plaza Hotel, Wakefield Street, Wellington

The business of the AGM will include:

- Chairperson's Report and Treasurer's Report
- 2013/14 Financial Statements
- Election to vacancies for Chairperson and Executive Committee members
- Update regarding possible amendments to the NASCA Constitution. Note: update will be for information only - no changes are notified for voting on.

2. Election of Executive Committee

The following members elected to the NASCA Executive in September 2013 continue their two year term:

- Don Sorrenson
- Sonia Hawea

Mark Brown, Karen Bailey, Bruce Green and Susan Bowden are at the end of their two year term as Chairperson/President and Executive Committee members. All of these people are available for re-nomination, and there is currently a vacancy for an Executive Committee member.

Accordingly nominations are sought for:

- Chairperson / President
- Up to 4 Executive Committee members

Process:

- Nominations must be submitted on the attached form, and be received by NASCA Executive Assistant, Judy Preston by email info@nznasca.co.nz before the end of business **Monday 04 August 2014**.
- The person nominated, the proposer and the seconder must each hold current paid up Principal membership as at the nomination close date Monday 04 August 2014.
- In terms of the representation requirements of the Constitution ideally nominations will be such as to allow election of at least one person from each of the streams: disability, health of older people and mental health, as well as from the North and South Islands.

6.1.1 The Committee shall be elected at the Annual General Meeting for a two-year term and shall consist of a President, Treasurer and a minimum of three and a maximum of five elected members. The committee will be derived from the Principal membership only, except for Clause 6.1.2. The committee once established, will amongst themselves, elect a vice president. No one agency, holding more than one contract as described in 4.2.1, will be permitted to hold a majority position on the committee. The committee will be representative of the geographical nature of New Zealand as well as being representative of the various funders who purchase needs assessment and service coordination services;

3. Possible Amendments to wording of the Constitution

Following discussion over the past 12 months or so the Executive are reviewing and seeking legal advice regarding potential changes to clarify aspects of the NASCA Constitution particularly as it pertains to Membership (Principal and Associate) of NASCA, and Election of Executive Committee members.

It is likely that consultation and processes for changes to the Constitution will take some time. With this in mind the Executive have carefully considered the Constitution and recent current practice and established the processes outlined above to apply for the current year nominations.

As required by the Constitution, Notice of any recommended changes must be provided to Members at least 14 days prior to the AGM. At the 2014 AGM an update will be provided but no changes are proposed for voting on.

Mark Brown
Chairperson
30 June 2014

NASC Executive

Responsibilities

To provide strategic and operational leadership of NASCA including:

- Ensuring that communications, notices, meetings, events and activities of NASCA reflect the interests and needs of all streams of the Membership
- Contributing to initiatives and efforts to interact and influence strategic and operational policy directions by purchasers of NASC services
- Ensure that the financial and operational aspects of NASCA run smoothly and efficiently

Meetings and Commitments

The NASCA Executive generally meets

- Four times per annum in face to face meetings on the afternoon preceding the four NASCA General Meetings
- Monthly or as required during the remainder of the year by web-conference

NASCA covers the travel costs of Members attending Executive meetings.

Members or their organisations cover all time involved on NASCA business.