

Present: Mark Brown (Chairperson) Bruce Green, Susan Bowden, Sonia Hawea, Deb Nind, Paul Moles, Lynn Jones, Raewyn Cameron, Jo Martin, Helene Dore, Anna McGregor, Claire Ferrick, Jan White, Anne Simpson, Pene Maddock, Marlon Hepi, Sue Fitzpatrick, Bettina Hesse, Sandie Cherrington, Karen Mora, Craig Hutchison, Anne Simpson, Pene Forrester, Angela Te Whaiti, Margaret Sargent, Jocelyn Williamson, Lynn Jones, Graham Guy, Matthew Hedges, De'Arna Sculley, Liz Munt, Mihi Backhouse, Pene Maddock, Judy Preston (EA)

Apologies: Karen Bailey, Don Sorrenson, Pauline Holland, Diane Brockbank, Janice Lavelle, Jenny Ray. (Rosalie Eilering, Bronwyn Taylor, Noel Matthews – flight cancelled)

The meeting was opened with a Karakia by Sonia. Mark welcomed everyone, introductions were given by all and the Agenda for the day reviewed.

General Meetings 2015

- 04 June Auckland Airport Conference Centre
- 02-03 Sept Wellington – National Forum & AGM

DSS National Operations 2015

- 14 May – Quality Hotel Wellington
- 12 November – Quality Hotel Wellington

National Forum 2015 (Susan Bowden)

- Update given on planning to date – key note speakers and topics yet to be confirmed.
- Venue - Shed 6 to be confirmed at same rates as previous forum - \$400 for 2 days including conference dinner
- Ideas and suggestions welcome via the Susan and the Committee. Newsletter item.

NASCA Executive Updates

Supporting Collaborative Practice & Joint Funding (Bruce & Mark)

- NASCA are considering using the work done by John Hopkins. John will be asked to present at next general meeting and potentially at the NASCA Forum
- Best Practice Guidelines completed. Mark noted the Importance of continued open dialogue - highlighting the theme of innovation and what is going well for NASCs in a collaborative way.

DSS Budget Overspend Update

- Mark provided a brief update on progress to date. No definite outcome as yet. MoH are keen to have NASCA develop more robust processes for budget management. DSS break out group will further discuss today.

Child Protection Policies – Following on from the presentation by Rachel Bell, NASCA has subsequently engaged Rachel to develop child protection policy guidelines. A check list to ensure that we are adequately covering ourselves. Final of the Policy Guide to be included in next Newsletter. Craig highlighted the implications of current staff that may have past criminal convictions - training component attached and associated costs – who pays - this in regard to the new legislation. Mark will investigate someone to talk to these implications at a future meeting.

Workforce Reference Group

- Update given on the group, membership and monthly meetings – purpose of group to monitor progress against the action plan
- Next meeting April – discussion in regard to “what next in terms of the workforce strategy”.

Safer Sector Work Group (Sonia)

- Health & Disability sector in terms of safety of employees – representatives from groups PSA, MoH, Carers NZ, consumer reps
- Focus and priority is changes to health and safety legislations.
- Significant expectations and resource implications on the horizon
- NASCA Exec inviting other reps on this forum – next meeting June
- VC meetings so travel minimal. Time commitment.
- Newsletter – will call for expressions of interest.

In-between Travel & Exceptional Travel (Mark)

- Mark talked about the upcoming presentation and discussion to be had with MoH at this meeting and encouraged attendees to ask questions.
- Noted that Helene Dore and Susan Bowden will represent NASCA at another MoH meeting about In-between Travel next week.

Financial Report – (Mark)

Mark gave a brief summary of the monthly report and balance sheet.

- Balance sheet showing a healthy equity
- Outstanding debts – nothing to report.

There were no further questions.

NASC Presentations – Sharing New Initiatives and Good News Stories

Sandie – Health of Older People (HOP) Northland - IT System

Update provided on the new client database for HOP developed by MoH. There had been some issues around lack of communication in the IT development. Discussed the benefits and advantages of the new database. Southland and Hawkes Bay NASCs will be also using the database. Overall the database is working well for HOP.

Karen Mora – Options Hawkes Bay – Family Based Home Care for Children with Disabilities and CYFs

Presentation: Shared funding arrangements with CYF for children with disabilities in out of home placements. [Presentation available on NASCA website.](#) Family based home with therapeutic interventions for children and young people with disabilities and Child Youth and Family services interventions.

“Meet & Greet” Presentation: ACC

Mary Higham in conjunction with **Focus Wairarapa** Helene Dore. [Presentation available on NASCA website.](#)

- Overview of the ACC structure in NZ
- Developing relationships and opportunity to develop and strengthen way to work together with common clients
- Overview of vision and innovation that is currently happening within ACC

Presentation: (MoH) In-between Travel (IBT)

Bev Alloway, Eng Chew, Brett Butler

Presentation provided background as to why IBT is being implemented, processes, implementation requirements and agreement terms. Discussion points:

- Potential areas of issue
- High level of concern in regard to the process
- Resource and budget implications for NASC
Susan and Helene will represent NASCA at the MoH workshop next week

Palliative Care in NZ

Booklet produced by Helene Dore (Focus) was shared. Any feedback to Helene would be appreciated. Potentially this is information that NASCA could produce on the website. [Copy of the Booklet available on NASCA Website.](#)

Te Pou Training

Raewyn Cameron advised of an opportunity to apply for funding for a collaborative training model.

- The benefits of a refresher for all NASCs around best practice with Socrates – very timely and all could see the benefits of this.
- NASC to find a person to deliver the training – suggestion, people that did the Socrates training

- Raewyn will be the contact person - identify 6 people to form a working group.
- NASCA to apply for the funding.
- NASCs to email Raewyn their expressions of interest in being part of the working group and in attending the training module (Newsletter item)

Behaviour Support Group (Explore) – Raewyn Cameron

- Introducing 3 new forms – Raewyn will send the 3 draft forms out to all for feedback by 2:00pm Wednesday 11th March prior to the next teleconference meeting.
- Registrations of interest required to join Raewyn on the Reference Group – ideally Managers or staff that have an interest in Behaviour Support.
- Feedback: Marlon expressed concern around informing providers re eligibility.

SPA Review: Mark will email Phil asking for information on the outcome of the review process.

Socrates – suggestion of a consistent Support Plan from all NASCs to go on to Socrates. NASC could also custom build their own reports. Anne Simpson will discuss further with Julia Arnold.

Summary & Close of Day - Sonia

4:00pm Thanks given to all for their commitment today. Sonia closed the meeting with a Karakia