

Notice of NASCA AGM and Nominations for Executive Members 2013

1. Notice of 2013 AGM of NASCA

The 2013 Annual General Meeting of NASCA will be held in conjunction with the National Forum.

Date: 4 September 2013
Time: 5.05pm
Venue: Shed 6, Wellington Waterfront

The business of the AGM will include:

- Receive the Chairman's and Treasurer's Reports
- Receive the final 2011/12 Financial Statements (in draft at last AGM) and the 2012/13 Financial Statements
- Election to vacancies for Executive Officers
- Consideration of possible amendments to wording of the NASCA Constitution

2. Election of Executive Officers

The following members elected to the NASCA Executive in September 2012 continue their two year term:

- Mark Brown, Chairperson
- Heather Browning, Treasurer
- Karen Bailey
- Bruce Green
- Susan Bowden

Sandie Cherrington concludes her two year term on the Executive, and has advised her intention not to seek re-election due to secondments and changes to her employment.

The remaining current Executive meets the minimum requirements of the Constitution, however there is potential and nominations are sought for up to two additional Executive Members. Refer to the following page for a brief summary of requirements of Executive Members.

Process:

- Nominations must be submitted on the attached form, and be received by NASCA Executive Assistant, Geraldine Webby by email info@nznasca.co.nz before end of business **Monday 05 August 2013**.
- The person nominated, the proposer and the seconder must each hold current paid up Principal membership at the time the nomination is received by the NASCA Executive Assistant.
- In terms of the representation requirements of the Constitution one nomination would ideally be from the health of older people sector. The second nomination may be from any of the three sectors and from either the North or South Islands.

Extracts from NASCA Constitution

6.1.1 The Committee shall be elected at the Annual General Meeting for a two-year term and shall consist of a President, Treasurer and a minimum of three and a maximum of five elected members. The committee will be derived from the Principal membership only, except for Clause 6.1.2. The committee once established, will amongst themselves, elect a vice president. No one agency, holding more than one contract as described in 4.2.1, will be permitted to hold a majority position on the committee. The committee will be representative of the geographical nature of New Zealand as well as being representative of the various funders who purchase needs assessment and service coordination services;

3. Possible Amendments to wording of the Constitution

Following discussion at the 2012 AGM the Executive are reviewing and seeking legal advice regarding potential changes to clarify aspects of the NASCA Constitution particularly as it pertains to Membership (Principal and Associate) of NASCA, and Election of Officers.

The Executive will bring to the AGM a recommended approach. It is likely that consultation and processes for changes to the Constitution will take some time. With this in mind the Executive have carefully considered the Constitution and recent current practice and established the processes outlined above to apply for the current year nominations.

As required by the Constitution Notice of any recommended changes must be provided to Members at least 14 days prior to the AGM. It is most likely that we will bring to the 2013 AGM a recommendation for a process to consult on and consider changes rather than seeking specific changes at the meeting this year.

Mark Brown
Chairperson
16 July 2013

NASC Executive

Responsibilities

To provide strategic and operational leadership of NASCA including:

- Ensuring that communications, notices, meetings, events and activities of NASCA reflect the interests and needs of all streams of the Membership
- Contributing to initiatives and efforts to interact and influence strategic and operational policy directions by purchasers of NASC services
- Ensure that the financial and operational aspects of NASCA run smoothly and efficiently

Meetings and Commitments

The NASCA Executive generally meets

- Four times per annum in face to face meetings on the afternoon preceding the four NASCA General Meetings
- Monthly or as required during the remainder of the year by web-conference

NASCA covers the travel costs of Members attending Executive meetings.

Members or their organisations cover all time involved on NASCA business.