

## Notice of NASCA AGM and Nominations for Executive Members 2016

### 1. Notice of 2016 AGM of NASCA

The 2016 Annual General Meeting of NASCA will be held in conjunction with the NASCA General Meeting.

**Date:** 01 September 2016  
**Time:** 12.00 noon  
**Venue:** Wellington Airport Conference Centre, Wellington

The business of the AGM will include:

- Receive the Chairperson's and Treasurer's Reports
- Receive the 2015/16 Financial Statements
- Election to vacancies for Executive Officers

### 2. Election of Executive Officers

The following members of the NASCA Executive are at the end of their 2 year term and are available for re-nomination:

- Mark Brown (Chairperson)
- Karen Bailey
- Sandie Kirkman

The following members elected to the NASCA Executive in September 2015 continue their two year term:

- Don Sorrenson (Treasurer)
- Sonia Hawea
- Kym Park

Bronwyn Collett elected 03 February 2016 continues also for a two year term.

**We are therefore now calling for nominations for:**

- **Chairperson**
- **Up to two additional members of the Executive**

Chairperson: Mark has nominated Sonia Hawea, and she has accepted nomination to the role of Chairperson. Other nominations are welcome.

#### **Nomination Process:**

- Nominations must be submitted on the attached form, and be received by NASCA Executive Assistant, Judy Preston by email [info@nznasca.co.nz](mailto:info@nznasca.co.nz) before end of business **Monday 01 August 2016**.
- Refer to the following page for a brief summary of requirements of Executive Members.

- The person nominated, the proposer and the seconder must each hold current paid up Principal membership at the time the nomination is received by the NASCA Executive Assistant. Membership Invoices have recently been sent and any NASCs wishing people to be nominated, propose or second nominations should act to ensure that this condition is met.
- In making nominations please be aware of the representation requirements of the Constitution which envisages membership of the Executive to cover:
  - the three funding streams: disability, mental health and health of older people
  - representation from the North and South Islands

#### Extracts from NASCA Constitution

*6.1.1 The Committee shall be elected at the Annual General Meeting for a two-year term and shall consist of a President, Treasurer and a minimum of three and a maximum of five elected members. The committee will be derived from the Principal membership only, except for Clause 6.1.2. The committee once established, will amongst themselves, elect a vice president. No one agency, holding more than one contract as described in 4.2.1, will be permitted to hold a majority position on the committee. The committee will be representative of the geographical nature of New Zealand as well as being representative of the various funders who purchase needs assessment and service coordination services;*

*6.2.1 Nominees must be representatives of Principal Member organisations. Nominations for committee members to be made in writing by Principal Member organisations, and shall be lodged with the Secretary at least 30 days prior to the Annual General Meeting.*

**Mark Brown**  
**Chairperson**  
**July 2016**

## **NASC Executive**

### **Responsibilities**

To provide strategic and operational leadership of NASCA including:

- Ensuring that communications, notices, meetings, events and activities of NASCA reflect the interests and needs of all streams of the Membership
- Contributing to initiatives and efforts to interact and influence strategic and operational policy directions by purchasers of NASC services
- Ensuring that the financial and operational aspects of NASCA run smoothly and efficiently

### **Meetings and Commitments**

The NASCA Executive generally meets

- Four to five times per annum in face to face meetings usually on the afternoon preceding the four NASCA General Meetings
- Monthly or as required during the remainder of the year by telephone or web-conference

NASCA covers the travel costs of Members attending Executive meetings.

Members or their organisations cover all time involved on NASCA business.