

NASCA

Older Persons NASC's group

Terms of Reference

Background

NASCA is a national, not for profit incorporated society which provides leadership assistance and Peer support to Needs Assessment and Service Coordination (NASC) agencies throughout New Zealand

NASC services are contracted by the Ministry of Health or District Health Boards to serve:

- people with disabilities,
- people with mental health issues,
- older people needing age-related support.
- People needing support under umbrella of Long term Supports - Chronic Health Conditions (LTS-CHC)

NASCA forums are held quarterly; March in Wellington, June in Auckland, September in Wellington and December in Christchurch. The forums offer the opportunity for learning and support for matters shared by all NASCs and also to break out into smaller groups for specific work focused around a particular client group.

Purpose

The older persons NASCA membership meets to provide leadership, learning and peer support for matters common to all older persons NASCs

Objectives

The Group agreed the following key principles would guide their efforts:

1. Working towards national consistency in key areas

Where possible we will agree and operate within a set of key principles consistent across the represented regions.

2. Support and increase awareness of appropriate regional variation

Due to differences across DHB regions e.g. demographics, contracts and what is available in different communities, there will be appropriate differences in how a NASC operates. The older persons NASCA group can provide information and a clearer understanding of these differences.

3. A Learning Environment

The NASCA forums offer the opportunity for older person's NASCA members to increase their knowledge and expertise through learning from each other, invited subject experts, DSS and MH NASC members

4. Engagement with the Ministry of Health

Although not directly contracted by the Ministry of Health it is essential that NASCs remain cognisant of policy development and trends which will impact on NASC services and the older population.

It is also relevant to have a clear and consistent voice with which to provide the Ministry with relevant information to inform their decision making.

The NASCA forum offers an opportunity to engage with key personnel from appropriate Ministry of Health departments.

Membership

NASCA members with responsibility for the over 65 population

Meeting Structure

Agenda

- Agenda items are sent to any members of the executive or to the NASCA Executive Assistant
- Suggestions for invited speakers will be discussed with an older persons member of the executive team, to make to approach and extend an official invitation

Decision making

- Decision-making will occur through discussion and consensus
- Discussion will be evidence based.

Record of meeting

- Meeting notes will be recorded by one member, and approved by an older persons representative from the executive
- Notes will focus on action items agreed from the meeting
- Notes will be distributed to members within 10 working days of the date the meeting was held

Signed:	
Date:	

Implemented:
Previous review:
Next review: